



Comins Township  
2090 E. Miller Rd.  
Fairview, MI 4862  
989-848-5811

Date Approved: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Clerk: \_\_\_\_\_

**October 22nd, 2024, Regular Meeting:** Called to order at 6:00pm, Pledge lead by Supervisor Rob Murphy.

**Present:** Supervisor Rob Murphy, Clerk Amanda Barajas, Treasurer Deb Dew, Deputy Treasurer Kevin Salisbury, Trustees Dave Yoder, Arisa Handrich & Deputy Clerk Courtney Eaves

**Others Present:** See Sign-In Sheet

**Public Comment:** Supervisor reminded everyone that they are welcome to comment throughout our meetings.

**Discussion: Supervisor Rob Murphy:**

1. EGLE inspected the transfer site, and they were found in violation of routine clean up and litter control. Spencer Weaver explained to the board that they were in the process of sorting and cleaning up before the colder weather. EGLE also highlighted that the transfer site needs to be registered with them if they hold more than 50 cubic yards of waste at any time. Since the site does, the township will register the site for \$750, if it is an annual occurrence the contract will need to be relooked at a future date.
2. Finished Concrete reached out to Supervisor Rob Murphy saying they had time to complete the drive in front of the Fire Hall the bid came in at \$7,314 and \$600 for the plans. Assistant Fire Chief Kent Kauffman expressed the need for the completion of the project. Cost includes curb work to allow the strength to hold the paved entrance. The last section of the project on the east side of town has completed plans and the bill was received for \$1200.
3. Discussion on the transition November 20<sup>th</sup> to new board members. Clerk Amanda Barajas will meet with the members the week prior to their start date to give them board binders, manuals, sign them up for training and swear them in. The current members will receive a November and December paycheck and SEP contribution as normal in April 2025. New officials will be paid in January 2025.
4. Treasurer Deb Dew to assume deputy duties for the newly elected Treasurer starting November 20th 2024 at \$14 hourly until they are up to speed.
5. The board reviewed a list of projects that remain unfinished to inform the incoming officials. List included town hall upgrades, a records vault, arch entrance at the cemetery, town square finalization, park improvement, signage, master plan completion, ordinance rewriting, fire department needs and perry lake improvements.
6. The planning commission asked for approval to apply for a grant of \$50,000 to write our master plan and redo our ordinances. NEMCOG would assist and we would have total control over the verbiage of these.

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### ***Agenda Items Approved:***

<i>Yoder/Dew</i>	<i>September 24<sup>th</sup>, 2024 Regular Minutes</i>
<i>Murphy/Barajas</i>	<i>October 8<sup>th</sup> Election Commission Minutes</i>
<i>Murphy/Dew</i>	<i>Register our Transfer Site with EGLE for \$750</i>
<i>Yoder/Murphy</i>	<i>Finished Concrete bid to complete Fire Hall Entrance For \$7314 and plans for \$600</i>
<i>Murphy/Yoder</i>	<i>Appoint Deb Dew Deputy Treasurer starting November 20<sup>th</sup>, 2024 at \$14 hourly</i>
<i>Barajas/Murphy</i>	<i>Grant Resolution 2024-17 for NEMCOG \$50,000 Barajas Y, Murphy Y, Yoder Y, Dew Y, Handrich Y</i>
<i>Murphy/Yoder</i>	<i>Payroll &amp; Bills September 2024 Ck#21720-21741</i>
<i>Murphy/Handrich</i>	<i>Amend Budget Office Supplies (101-264-740) \$63.55 Road Brining (101-101-957) \$68.22 Election Supplies (101-262-740) \$766.99 Fire Building Maintenance (101-336-930) \$406.02 Parks Mileage (101-751-860) \$44.72</i>

### ***Reports:***

***Treasure's Report:*** *September 2024: \$5600 in CD interest rolled into new CDs*

***PC Minutes:*** *October 10th, 2024: NEMCOG presentation on grant and process*

***Steiner Museum Update:*** *Continuous progress is being made at the Museum and Judge Root attended the last meeting to clarify the expectations and dynamics of the Commission and Friends. Member Amanda Barajas expressed concerns for procedures and violations of the OMA.*

***Social media:*** *Increase in following. Elections/Tree Hunt/Meeting Notice*

***Zoning Report:*** *40 permits, 4 Splits, & 2 Special Use Hearings to date. Stephen Weaver special use scheduled for November 14<sup>th</sup>, 2024*

### ***Correspondence:***

*Deborah Shumaker has expressed interest in another appointment for the Oscoda County District Library.*

### ***Something Fun:***

*Christmas in Fairview, Dec 6<sup>th</sup>, 2024*

***Adjournment: at 7:51pm Yoder/Dew/Murphy/Handrich/Barajas***

***Next Meeting: December 3<sup>rd</sup>, 2024 @ 6pm***